# **Volunteer Guidelines**

Review and distribute these guidelines to volunteers ahead of time in preparation for your time on site.

## **The Basics**

Volunteering with Twin Cities Habitat is fun! No construction experience is required and no one is asked to do anything they're not comfortable doing.

Volunteering is a full-day commitment, from 8:30 a.m. to 3:30 p.m. for homebuilding and 8:30 a.m.-4 p.m. for A Brush with Kindness. Please arrive on time, check in with the Site Supervisor, and plan to work the entire shift. There are breaks in the morning, at lunch, and in the afternoon.

# **Health & Safety**

Vaccination and testing for Covid-19 are not required but highly encouraged for volunteers joining us onsite. To help protect everyone onsite, please follow general health practices and stay home if you feel sick or are presenting any symptoms.

Be up-to-date with your tetanus vaccine. Adults need a booster every ten years. Alert the people you are working with if you have a medical condition Habitat should be aware of (allergies, asthma, heart problems, etc). There is a first aid kit on every site.

## Food & Snacks

Habitat does not provide food on site. If your group is not providing food, please bring your own snacks and lunch. Drinking water and restroom facilities will be provided during every volunteer opportunity.

# What to Bring

- Lunch and snacks
- Sunscreen as appropriate
- Reusable water containers
- Work gloves
- Tools and equipment will be provided (you are responsible for any personal tools)
- Signed liability waiver (if under 18 years old)

## What to Wear

- Comfortable clothes that can get dirty
- Dress for the weather and wear layers
- A pair of work gloves
- Hat and/or sunglasses as appropriate
- Sturdy closed-toe shoes\* with a thick sole







<sup>\*</sup> Volunteers without proper footwear will be sent home.



Contact your Engagement Associate with any questions, or for complete details on any of our volunteer opportunities.

# Homebuilding

Volunteers help build a new home or rehab an existing one. Sites can have a maximum of 8 to 15 volunteers, depending on the type of project and stage of construction. Build days are available Monday through Friday during the spring and summer, and Tuesday through Saturday during the fall and winter. All shifts are 8:30 a.m. to 3:30 p.m.

#### **ReStore**

ReStore volunteers work at one of our two locations in Minneapolis or New Brighton during store hours Tuesday through Saturday. There are two daily shifts available at each store for about four hours per shift. During their shifts, volunteers may help sort donations, organize various parts of the store, assist customers, and more.

Due to the increased foot traffic on Saturdays, volunteer opportunities on that day are reserved for members of our ReStore Regular Crew. Our ReStores are always recruiting for dedicated regular volunteers to come in several times a month to help the stores function at peak performance.

## A Brush with Kindness

Volunteers preserve homeownership, helping homeowners maintain and repair their homes. Most work is done April through October. Projects typically require one to five days to complete. No more than 15 volunteers per shift. All shifts are 8:30 a.m. to 4:00 p.m.

### Youth

All youth 18 and under will require a parental waiver.

#### CONSTRUCTION

- Youth under 16 are not allowed on construction sites.
- One adult (21 and up) is required for every four 16–18 year-olds.

#### **RESTORE**

- Youth under 14 are not allowed to volunteer at the ReStore.
- One adult (21 and up) is required for every group of four 14–15 year-olds.

